



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE SARKAGHAT

GOVT. DEGREE COLLEGE SARKAGHAT DISTT-MANDI, HP
175024

WWW.RNTGCS.COM

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

A confluence of the old and the new, Government Degree College Sarkaghat draws its sustenance from its thirty four years old rich heritage while it continues to pursue the contemporary goals it has set for itself with a vision to provide a distinct environment of excellence in education with human values. The college, with its elegant and majestic campus, came into existence in April, 1985 as a multi faculty co-educational institute to quench the educational desires of the rural people. Affiliated to the Himachal Pradesh University, Shimla, the college is nestled in the outskirts of Sarkaghat town in the lush green fields and it lies between Chandrakhri hill range in the North West and Devabrarta hill range in the East. With the inceptive enrolment of 586 students and the recognition from the UGC under 2 f & 12 B, the college has seen proliferation in the enrolment of students over the years and at present it has a strength of 2072 students. In spite of many restraints and tough hilly terrain in the feeding areas, the college has been able to carve a unique image which always attracts students across the state.

The college is committed to provide motivated students the opportunity to transform their lives through higher education by offering undergraduate courses in Sciences, Commerce Humanities, Computer Education and post graduation in Political Science and Economics. The courses are offered under the CBCS (RUSA) and semester system introduced by Himachal Pradesh University, Shimla. With a campus spread over twenty acres of landmass, the college has a big playground with facilities for the entire major outdoor games. In infrastructure facilities the college has a Science Block, prodigious Multipurpose Hall, main Teaching Block, an old Teaching Block, an Administrative Block, Library Building, a block for Self Financing Professional Courses, PTA Block, well furnished Hostel for Girls and a newly constructed colossal canteen. NCC, NSS, Rovers and Rangers, various co-curricular, cultural and sports activities add new dimensions to the fruitful channels available to harness the energy of young students and for their all round development.

Vision

Our vision is “to become a preferred institute and a hub of academic and professional activities so that the students of rural background may have quality education at their door steps.” Our vision with our motto “?? ?????? ?????? ?????????? ??????????” (I will obey the Vedas, never will I resist it) constantly helps us to prepare our students to embark on rewarding careers, to continue learning through their lives and to act ethically and responsibly in a changing world.

Mission

Our mission is “to make students grow personally and professionally to their full potential. To inculcate in the students the right values, attitudes, skills and knowledge needed for success in life.” To realise our mission we aid the students in their endeavours to excel in every walk of life and encourage them to participate in various co-curricular activities. We are committed to build up an awakened society for the promotion of goodwill and faith and to create environmental consciousness among staff, students and faculty.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The strengths of the college are:

- The qualified and committed full-time faculty and the various facilities available in the college make it possible to offer students a high quality teaching-learning environment.
- The college has a vast campus and an ideal location where maximum students can easily approach for studies.
- A high level of interaction occurs as we have experienced faculty and an honest and diverse group of talented students.
- The college provides learning centred experiences that foster a diverse academic community.
- The institution has a harmonious relationship with Parents Teachers Association, local bodies and other stakeholders and thus symbiotic interactions frequently happen for the benefits of the college.
- Regular feedback is collected from students, teachers and parents for quality enhancement.
- The college has good infrastructure, substantial playground, well equipped laboratories, library, Multipurpose Hall, Wi-Fi enabled campus and canteen facility to the students.
- To maintain the standards of the institution, there is truly decentralised, participative and democratic governance. The concerns of all the stakeholders are of utmost importance and their suggestions and inputs play a vital role in the planning process.
- To create a trained, motivated and creative youth the college has NSS, NCC, Rovers and Rangers and Cultural Activities Units.
- The college has a special focus on increasing the enrolment of girl students to achieve inclusiveness in imparting education and thus the college has a well equipped Hostel for girls with the capacity of 105 students. Connected to Wi-Fi, the Hostel is under CCTV surveillance and provides hygienic food, water and clean surrounding.
- To ensure all round development of the students the institution manoeuvres a wide range of activities and practices.
- To ensure maximum security and safety of the students the campus has been brought under CCTV surveillance and is surrounded by boundary wall.

Institutional Weakness

The college has some limitations, a few of which are:

- Lack of Boys Hostel and Staff Quarters.
- Modest knowledge base of the students because of their rural background.
- Oppressive workload in some of the departments due to lack of teaching faculty.
- No autonomy in academic matters like the curriculum for all courses is designed by the Himachal Pradesh University, Shimla-5.
- Sometimes frequent mistimed inter-college transfers of teachers create a hurdle in the teaching process.
- There is a lack of practical exposure due to the rural location of the college.
- Teachers are not able to devote time to research due to heavy workload and non-availability of facilities for research.
- Meagre internal resources, unfair funding policies and negligible financial assistance from various agencies can be regarded as the weaknesses of our institution.

Institutional Opportunity

- Self Financing Streams to be further strengthened to provide more output in contemporary programmes.
- The institution needs to promote a research aptitude among enthusiastic young teachers.
- To start post graduation in other subjects for the benefits of rural students.
- Make more use of digital medium in the classrooms, such as video lectures, PPT presentations and screening of dramas and documentaries.
- To support better learning and teaching a strong integration of knowledge with co-curricular initiatives like workshops, seminars, industrial trainings and internship etc. will be emphasised.
- To improve infrastructure of the college which may attract more students and reputation.
- To enhance College-Industry-Community network.

Institutional Challenge

- Growing competition from nearby colleges is a challenge to our institution.
- Poor educational background of the parents prevents even the high achievers to higher level of employment and learning.
- To strengthen the research culture among students and faculty members.
- To acquire a status of College of Excellence.
- The college needs to utilize the available human resources in the best prudent manner in order to maintain the best academic environment and imparting quality education.
- To incorporate more professional and skill oriented courses in the curriculum.
- To provide quality education to students with poor educational background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum, syllabi and scheme of examination are designed by the HP University and followed by the college. However, some faculty members contribute in designing the curriculum as member of Board of Studies in the affiliating university and setting papers. The university prepares an Academic Calendar that specifies the duration, the commencement and the end of the semester/year and the college proceeds accordingly. Fair flexibility is offered to the students to select courses and combinations of subjects of their choice under Choice Based Credit System. However, the choice and allotment of courses to the students is subject to merit and the criteria set by the HP University. With the aim and objectives to impart quality higher education to rural youth and to inculcate the sense of equality and to provide apt opportunities for the upliftment of under privileged youth of the region, the curriculum is transmitted to the student by the teachers through teaching, interaction and demonstration in and outside classrooms. Students are required to go through one mid-term exam, prepare assignment and participate in discussion, workshops, seminars etc. They are provided with the facility of library to find their study material through text books, reference books, journals, magazines and newspapers etc. To ensure quality education and to identify the strengths and the weaknesses of the institution and of the curriculum, feedback from the students and other stakeholders are conducted at college level. The head of the institution directs the faculty members to complete the curriculum in a stipulated time frame. Departmental

meetings are held with IQAC to distribute workload and responsibilities according to the expertise of the individual teacher. The IQAC and the Academic Review Committee monitor the effective implementation of the curriculum. Students are also encouraged to take part in co-curricular and extra co-curricular activities.

Teaching-learning and Evaluation

The academic session commences with admissions in the undergraduate courses and for the admission process the Roster pattern of HP University is followed. The proportion of students from other states and countries was negligible. About 41 percent of seats prorated the students of reserve categories were filled during the last five years. Apart from conventional bilingual lecture method, the teachers also hold discussions, demonstration, interaction, power point presentations, models, maps, field trips etc. to carve the divergent needs of the various students. Full time teacher ratio in the college is 68 percent and about 31 percent of the teachers have Ph. D. degrees. Learning at college has always been student centric and we strive for providing best possible learning resources for students. After the implementation of CBCS, Comprehensive Continuous Assessment (CCA), with the weightage of 30 percent of total marks has been made integral part of evaluation system. The internal evaluation is done at the college level while the external evaluation is done by the university. The institution monitors and evaluates the attainment of learning outcomes through transparent mechanism of internal assessment, mid-term exams, recapitulations, classroom assignments, discussions, projects and participation of students in sports, cultural, NSS, NCC, Rovers and rangers and co-curricular activities like debate, declamation and quiz competition etc. The average pass percentage of students is about 93 percent. For improvement in teaching practices, teachers are allowed to attend the Orientation Programmes, Refresher Courses, Teachers' Training Programmes, various workshops, seminars, conferences and short term courses at national and international levels.

Research, Innovations and Extension

The college firmly believes that research plays an imperative role in the development and sustainability of an academic institution and that's why we are persistently aspiring to improve the research culture and standards. No particular research centre is established in the college but a teacher is working on his own research project granted to him by the Indian Council of Historical Research. All the teachers put in extra efforts to engender a scientific temper among students. 104 research papers in UGC approved national and international journals with ISSN number, 12 chapters in different books with ISBN number and 07 books including textbooks have been published by the faculty members in the last five years. Most of the teachers have participated in national and international conferences/seminars and presented their research papers. Some of the faculty members are pursuing their Ph. D. degrees. The college is actively involved in extension activities to spread awareness about health, cleanliness, energy conservation, environmental protection and social equality through NCC, NSS, Rangers and Rovers camps, Red Ribbon Club and Blood Donation camps. As a government institution we are unable to collaborate with industry but some departments take students to field, industrial and educational visits and conduct workshops to enlarge their mental horizons.

Infrastructure and Learning Resources

Being a government college the basic infrastructure is also provided by the government as per requirement and strength of the students. Though the college has adequate infrastructure to support its academic and other activities but the administration has constantly been striving for enhancing the physical infrastructure and

learning resources in order to fulfil the growing needs of the college and to strengthen academic excellence. The college campus is spread over 20 acres of land and is under the surveillance of CCTV cameras. The institution has a spacious playground for outdoor sports and adequate facilities for indoor games. The college has a Science Block with fully furnished Chemistry, Physics, Botany, Zoology Laboratories and well embellished Multipurpose Hall having seating capacity of 500 students. The main Teaching Block consists of 12 lecture halls, a faculty room and Geography Lab. The college has an Old Teaching Block with faculty rooms, lecture hall, IGNOU Office and a gymnasium hall. The Administrative Block of the college encompasses a Conference Hall, fully air conditioned Girls' Common Room, Principal's Office, fully air conditioned Computer Labs, cabins for Teachers and smart class rooms. Other infrastructure facilities include a block for Self Financing Courses, a block for NCC and NSS programmes, a block consisting of the department of Music, a PTA block comprising of a hall and classrooms, a newly constructed canteen and Girls' Hostel. The college maintenance committee cossets all the maintenance work and infrastructural facilities.

Student Support and Progression

The excellent infrastructural facilities and the sublime ambience of the college always attract students from different parts of the state. The college does not focus only on the formal education but special efforts have been made to ingrain in them a sense of security, responsibility and a state of healthy competition. The college admits students mostly from weaker sections of the society, so financial aid is provided to meritorious students. Government sponsored scholarships are disbursed to the eligible students and the faculty members personally assist the students to fill the scholarships forms. If required faculty members take remedial classes to cater the needs of various students and to prepare them for sundry competitive exams. Students are guided properly at the time of admission and aftermath. The faculty members encourage and invigorate the students to take part in co-curricular activities organised by various clubs, subject societies, NCC, NSS, Rovers and Rangers and Red Ribbon Club. Variegated committees are formulated to embolden the students and to prepare them for HP University youth festivals and sports activities. The students can raise their demands through an active student body- College Central Association (CSCA). Grievance Redressal Cell, Guidance and Counselling Cell, Anti-sexual harassment Committee and Anti Ragging Committee are fully functional in the college and ever ready to help students. As an indispensable stakeholder of the college the Old Students Association is playing a vital and constructive role in the college by offering voluntary help and by encouraging, guiding and supporting students when ever needed.

Governance, Leadership and Management

The governance in the college is truly decentralised, participative and transparent. Though the principal is the in-charge of financial as well as administrative matters but all the decisions for the institution are taken through discussion and consensus built during formal meetings. Within the bounds of state government administrative guidelines and the academic roadmap of the affiliating university, the college administration encourages every stakeholder to assume responsibility and ownership of our goals. Apart from teaching the faculty members, on the basis of their experience and area of interest, are assigned various other administrative assignments to assist the head of the institution. The college has an Advisory Committee which helps the principal in taking policy decisions. As a monitoring agency, the IQAC regularly reviews the courses, workload of the teachers and proper implementation of policies and constantly works on improving quality education and research. The meetings of the principal with different committees/cells/bodies are held at regular intervals to review the plans and proper functioning of the college. The PTA body meetings are organised to apprise the parents of the action plan of the college and to get their feedback. The faculty is also given the opportunity to participate in various

programmes like Orientation Course, Refresher Course, conferences etc. for their academic and professional growth. The achievements of the staff members are monitored through PBAS, ACR and API. The finances of the college are managed in an effective and efficient manner. A Bursar is appointed by the principal to check all the funds and take care of any discrepancy.

Institutional Values and Best Practices

The college is committed to ingrain the right values, attitudes, skills and knowledge needed for success in life in students. To accomplish its mission the college has adopted many healthy practices in its day to day working. The institution has formed many committees for the safety of students especially the girl students. The students of the college under the aegis of NCC, NSS, Rovers and Rangers and Red Ribbon Club spread awareness about gender sensitivity, drug abuse and environmental protection in the neighbouring rural areas through lectures, songs and staging of skits. The college is pledged to protect the Environment and it has a proper management of solid waste. The campus is polythene free and the administrative office is on its way to being paperless. The students assiduously participate in cleanliness and plantation drives in college campus. NSS volunteers leave no stone unturned to beautify the college campus. The institution perpetuates complete transparency in its academic, administrative, financial matters and auxiliary functions. Every year the college celebrates important days, Annual Prize Distribution Function, CSCA Function and Annual Athletic Meet to ensure the over-all personality development of the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE SARKAGHAT
Address	GOVT. DEGREE COLLEGE SARKAGHAT DISTT-MANDI, HP
City	Sarkaghat
State	Himachal pradesh
Pin	175024
Website	WWW.RNTGCS.COM

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	RATTAN CHAND THAKUR	01905-231708	9418022170	01905-23000 4	gcsarkaghat@gmail.com
Associate Professor	KULJEET SINGH	-	9418280351	-	singhkuljeet450@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	01-03-1985
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Himachal pradesh	Himachal Pradesh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-08-1988	View Document
12B of UGC	19-12-1988	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVT. DEGREE COLLEGE SARKAGHAT DISTT-MANDI, HP	Rural	20	20000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc, Sciences	36	Twelfth	English	1800	935
UG	BA, Arts	36	Twelfth	English + Hindi	2160	597
UG	BCom, Commerce	36	Twelfth	English + Hindi	360	331
UG	BBA, Computer Science And Management	36	Twelfth	English	120	38
UG	BCA, Computer Science And Management	36	Twelfth	English	120	76
PG	MA, Arts	24	Graduation	English + Hindi	40	20
PG	MA, Arts	24	Graduation	English + Hindi	40	36
PG Diploma recognised by statutory authority including university	PGDCA, Computer Science And Management	12	Graduation	English	40	39

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				52			
Recruited	0	0	0	0	3	0	0	3	20	13	0	33
Yet to Recruit	0				0				19			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	6	7	0	13
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	6	7	0	13
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	2	0	0	2
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	8	5	0	15
M.Phil.	0	0	0	1	0	0	6	4	0	11
PG	0	0	0	0	0	0	5	2	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	4	5	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	12	0	0	0	12
	Female	27	0	0	0	27
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	53	0	0	0	53
	Others	0	0	0	0	0
UG	Male	855	0	0	0	855
	Female	1122	0	0	0	1122
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	199	226	226	162
	Female	373	365	374	268
	Others	0	0	0	0
ST	Male	15	17	18	20
	Female	16	19	12	24
	Others	0	0	0	0
OBC	Male	116	104	102	74
	Female	165	169	144	146
	Others	0	0	0	0
General	Male	493	592	622	619
	Female	823	887	939	1027
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2200	2379	2437	2340

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 465

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	17	16	16	16

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2200	2379	2437	2340	2234

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1000	1000	1000	1000	1000

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
686	809	710	677	332

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	31	29	35	37

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
46	47	51	53	53

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 28

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
89.47	96.076	291.229	11.13	8.09

Number of computers

Response: 70

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum Planning: The college follows curriculum designed by Himachal Pradesh University, Shimla, to which it is affiliated. The university prepares an academic calendar which specifies duration, date of commencement and completion of semesters, and number of working days allocated to respective course, and the college follows it. Curriculum of each course is framed by university through Board of Studies and Executive Council headed by the Vice Chancellor. The principal of the college conducts staff meeting before commencement of each academic year in which various committees are framed and different assignments are allotted to faculty members in sequence with academic calendar of university. The head of the various departments assigns each faculty member a particular portion of the curriculum and the teachers frame teaching plans consistent with the given framework of time, and proceed for the implementation of curriculum accordingly. Time table committee designs the time tables for Arts, Commerce, Science and other programs separately for the particular semester/session and after approval of the principal; the schedule is communicated to faculty members and students through notice boards. IQAC of college prepares an action plan for the academic year. The principal ensures strict adherence to the schedule during the entire session.

Curriculum Delivery, Monitoring and Evaluation: The institution provides basic infrastructure facilities for the effective implementation of curriculum. The principal directs teaching faculty members to complete the curriculum of their course in a stipulated time frame. Apart from conventional method of teaching, teachers are encouraged to implement the curriculum through innovative teaching methods such as power point presentations, assignments, discussion, seminars, tutorials, class test, field trips, maps and models, etc. The performance of students is accessed through class tests, mid-term tests, assignments, seminars, presentations, etc. Teachers maintain record of students for continuous comprehensive evaluation (CCA) through attendance register, mid-term tests, class tests, assignments, seminars, presentations etc. Students are provided with the facility of library to find their study material through textbooks, reference books, journals, etc. In addition, the college also provides the facility of ICT and internet for access and use of online learning resources. The use of ICT and well equipped laboratories facilitates the students to improve their performance. The head of institution and IQAC regularly monitors the progress to facilitate the effective curriculum delivery.

Curriculum Enrichment and Feedback: The college encourages the students to work with various bodies such as NCC, NSS, CSCA, Rangers and Rovers, Eco Club, Red Ribbon Club and various subject societies. The educational tours are also organized for the students. Human/social values and professional ethics are inculcated in students by organizing blood-donation camp, Swachh Bharat Abhiyan, tree plantation and rallies on important days. In addition various activities like annual athletic meet, annual prize distribution function, CSCA oath ceremony, science day, women day, other cultural and extension activities are also organized. The teachers also attend various orientation programs, refresher courses, workshops, seminars and conferences for enrichment of teaching practices. Feedback is also collected from

various stakeholders for the effective implementation and enrichment of curriculum.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 9.2

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 100

1.2.1.1 How many new courses are introduced within the last five years

Response: 465

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response: 100**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 17

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response: 0.92**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	26	20	17	15

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability,**

Human Values and Professional Ethics into the Curriculum**Response:**

The curriculum designed by the HP University that college follows has many components that address many cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The college has always focused on such cross-cutting issues and the inequalities and inequities existing in society. In order to integrate issues relevant to environment and sustainability a subject of Environmental Studies is included in the curriculum. The college regularly organizes experts' lectures on human and legal rights and gender equity to sensitize students about these issues. Seminars are held in the college to mark and celebrate important occasions such as Science Day and Women's Day, Constitution day, international Yoga day, AIDS day, Human rights day, NCC day, Anti drug Addition day etc. Seminars are also organized on Women empowerment, Environment and Sustainability and Human Values. Supplementary activities like Swachh Bharat Abhiyan, blood-donation camp, tree plantation, cleanliness drives, gender sensitization, human rights and health education are regularly organized by NSS, NCC, Rovers and Rangers, Eco Club and Women's Cell of the college to inculcate human/social values and professional ethics among students. This college being co-educational institution sensitizes its staff and students on issues such as women empowerment, female foeticide, gender equity, dowry, home violence, social equity, environment etc. by organizing awareness campaigns.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response:** 39

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 39

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships**Response:** 1.09

1.3.3.1 Number of students undertaking field projects or internships

Response: 24

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A.Any 4 of the above</p>	
File Description	Document
Any additional information	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.03

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 62.54

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
955	1101	953	950	1044

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1600	1600	1600	1600	1600

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 33.4

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
341	415	299	255	360

File Description**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college takes every possible measure to understand the needs and requirements of the students in the beginning of academic session. Idea about advanced and slow learners can be derived from the merit of the previous examinations. At the college level they are identified from their performances in the class room interactions, midterm tests, end semester examinations and other co-curricular and extra-curricular activities. The institution responds positively to the special educational learning needs of advanced and slow learners in the following ways:

Advanced learners:

- Advanced learners are always encouraged to read advance books and competitive magazines to enrich their knowledge and increase their competence.
- These students are motivated to take part in various inter college and Intra College competitions like debate, declamation and quiz etc. to improve their aptitude and other talents.
- Teachers help these students to select advance and current topics for the seminars and projects.
- Advanced learners are always motivated to go for double major and major with emphasis.
- They are motivated to prepare for competitive examinations.
- These students are given access to e-learning resources so that they can keep themselves updated with the latest developments in their respective subjects.
- Such students are also nominated to college CSCA to ensure their participation in the administrative activities.
- Special coaching classes for competitive examinations are organised for them under equity

initiative of RUSA.

Slow learners:

Special attention is given to slow learners so that they can cope up with other students. Adequate Support is provided to such learners to overcome academic difficulties by giving extra time & opportunities, practice assignments and by providing extra reading material to improve basic understanding of subjects. Bilingual method of instruction is used keeping in view the poor communication skills of the students coming from the rural background.

Tutorial classes are organised to address the problems of the students. No specific course is mentioned in the curriculum to bridge the knowledge gap.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 70.97

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning at the college has always been student centric. Various methods of experiential and participatory learning are adopted to make the students active participants rather than passive recipients in the teaching-learning process. Students are encouraged to take part in class level group discussions, quiz, presentations and seminars. In this college we strive to provide best possible learning resources to the students. Students are provided access to internet, e-learning resources, LCD/overhead projectors and INFLIBNET connectivity to make learning process more interactive and familiar. Students and teachers have free access to college library. Latest subject related reference books are added every year to the library. Students can also borrow books from the library. To develop the habit of collaborative as well as independent learning, students are given projects and assignments. Students take part in various co-curricular and academic activities like debates, elocutions, collage making, poster making, and photography. These activities are conducted by various clubs, subject societies, NSS, NCC and Rangers & Rovers. Various course related field trips, educational tours and youth festival participations are allowed by the college. Most of the teachers of college adopt various methods of teaching like power point presentations, computer based animations and simulations & demonstrations etc. At the end of each semester students are assessed internally as well as by the University on the basis of attendance, assignments, seminars, quiz, mid-term tests, practical exams and end semester examination.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 103.23

2.3.2.1 Number of teachers using ICT

Response: 32

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 13.1

2.3.3.1 Number of mentors

Response: 168

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning**Response:**

One of the objective of higher education is to develop habit of creative and critical thinking among the students. The faculty of the college uses latest methods of teaching like power point presentation, computer based animations and simulations, interactive sessions, group discussions, seminar/ presentations, projects, and audio-visual aids , display of charts and models in addition to conventional blackboard teaching and lecture method. The science students are also given practical knowledge in laboratories by means of demonstration, experimentation and inclusive learning through local field visits. Educational tours/ competitions/ career guidance and counseling and Industrial visits for the students to enhance their skills and improve the chances of employability in the government and private sector.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 65.21

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 31.55

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	9	11	9

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years**Response:** 9.52

2.4.3.1 Total experience of full-time teachers

Response: 295

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0.43

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)

Any additional information

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level**

Response:

After the implementation of Choice Based Credit System (CBCS), Continuous and Comprehensive Assessment (CCA) has been made integral part of evaluation system . This has increased the regularity and sense of responsibility among the students. The internal evaluations are done at the college level and the external evaluations are done by the University. The CCA acts as an effective tool for assessing the overall personality of the students. The various parameters used for this purpose are attendance, mid-term test, assignments, seminar, presentations, project work, practical work and viva –voce. 30 per cent of the total marks in each paper are set apart for continuous assessment of the students. Distribution of marks of CCA is as follows:

Sr. no.	Component	Marks
1	Mid-Term test	15
2	Assignment /seminar	10
3	Attendance	05

Criterion for marks on the basis of classroom attendance (0-5) under the CCA/Internal Assessment be defined as follows:

Attendance 75 -80% =3 marks

Attendance 81 -90% =4 marks

Attendance 91% & above=5 marks

The candidate securing 75 % attendance after condonation will not be entitled to get any mark.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**Response:**

Internal assessment mechanism is transparent and comprehensive. Internal assessment is made by the

teachers on the basis of student's attendance and overall performance in midterm tests/assignments/seminars/projects. Evaluated answer scripts are shown to the students in the class for their satisfaction and thereafter the assessment is displayed on notice board in the concerned department and students may enquire about discrepancies if any.

In the PTA meetings, the whole evaluation process is clearly explained to the parents. In these meetings, parents are expected to meet the teachers and know the performance of their wards. Parents can access the college website to get more information.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Any grievances related to the evaluation are redressed at college and university level. At college level, internal assessment marks are awarded to the students and course related discrepancies are verified by the heads of teaching Departments and the Principal. The students can submit their applications mentioning discrepancies to college office after the declaration of the result. These are further checked by the concerned teacher and by the Principal. If required, these grievances are forwarded to university for further necessary action and corrections. The university offers an opportunity to the students to get their answer scripts re-checked within a stipulated time. College administration ensures speedy resolution of problems/complaints/grievances at their end.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college follows the Academic Calendar of the HP University which clearly mentions the beginning of academic session, number of teaching days, examination and vacation schedule. The HP University also releases annual sports and cultural calendar indicating dates and venues of various sporting events and youth festival activities. At the commencement of the academic session, The college Principal convenes a faculty meeting and decides the calendar for the conduct of various components of CIE (midterm tests/assignments/seminars/projects) and other college events like annual athletic meet, CSCA function, Annual function, NSS camps, NCC activities and other curricular and co-curricular activities. This college calendar is also published in the college prospectus.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The College clearly states the learning outcomes of the Programs and Courses in the prospectus. The following mechanism is followed by the institution to achieve the learning outcomes during the academic session:

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded on the website of the institution. The importance of the learning outcomes is communicated to the teachers in every IQAC Meeting and staff Meetings and reviewed periodically.
- The students are also awared about these learning outcomes through interactive sessions.

The institution strives hard for achieving the learning outcomes.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The learning outcomes are monitored and evaluated at the institutional level through class room discussions, recapitulations, midterm tests, assignments, projects & participation of students in sports, cultural, NSS, NCC, Rovers & Rangers and extra co curricular activities like debate, declamation and quizzes etc. The students participate in these activities actively apart from their academic performances. The performances of the students are recognized by giving prizes, medals and certificates.

2.6.3 Average pass percentage of Students

Response: 92.78

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 3032

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

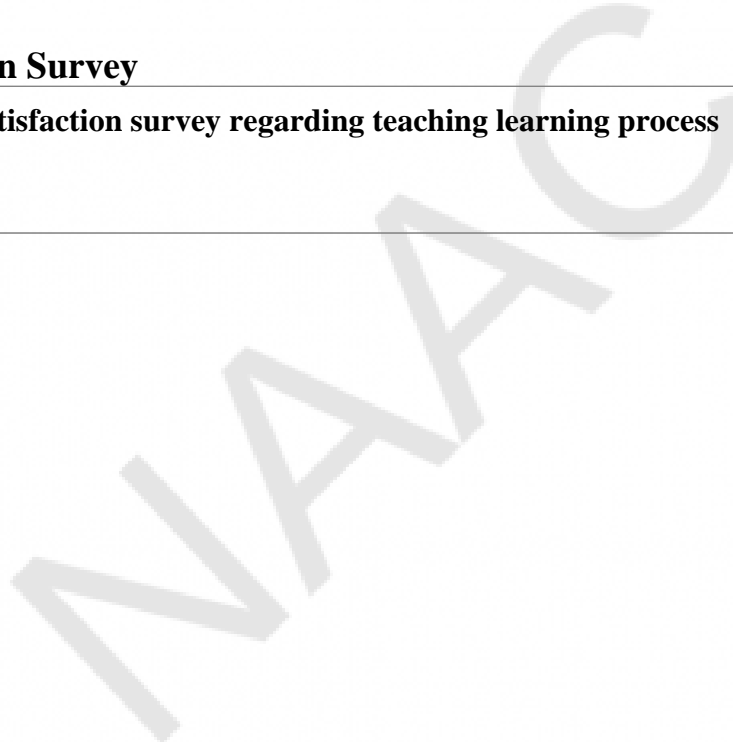
Response: 3268

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:



Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 4

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.03

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 168

File Description

Document

Supporting document from Funding Agency

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**Response:**

Being a predominantly undergraduate institution with only two postgraduate Departments (Economics and Political Science), Govt. Degree College Sarkaghat has no recognized Incubation centers associated with business start ups. College has not created any ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge. There is no provision for setting up research centers at college level in the ordinances of the state government or the H.P. University. The faculty members are, however, encouraged to pursue research at their own level and to go for seminars and conferences. College can not start such Centers at its own level. In future college will explore the possibilities to create such ecosystem for innovations including incubation centre with the help of govt. and business organizations.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response: 0**

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of workshops/seminars during the last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

Response: No

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 3.19

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	28	28	13	17

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.89

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	6	7	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Students of College get exposed to the social and economic problems of less privileged sections of the society in the neighbouring communities through the extension activities conducted by the college. Every year our college celebrates different activities and observes several days with the help of NSS, NCC, Bharat Scout and Guides and Red Ribbon Club. Every year seven days camps are organized by NSS in the college. These activities create cooperation and leadership qualities among students and leads to their holistic development.

NSS

2013-14

1. On 12, August 2013 International Youth Day was celebrated.
2. On 15, August 2013 Independence day was celebrated.
3. The plantation of saplings was conducted on 5 September, 2013.
4. A cleanliness drive was conducted in the college on dated 19-09-2013
5. Voter's Awareness Day was celebrated.
6. Sampardayik Sadbhavna Saptah (Communal Harmony Week) was observed from 19 to 25 November 2013.
7. World AIDS day was observed on 1st December.

2014-15

1. Tree plantation.
2. A Quiz competition was organized.

2015-16

1. Campus beautification was done.
2. A workshop on the Value of Education in collaboration with NGO Pratham was organized.
3. World AIDS was observed.

2016-17

1. Campus beautification was done on dated 09-08-2016.
2. NSS Day was observed.

3. Under Swatch Bharat Campaign cleanliness drive was conducted.
4. AIDS Day was observed.

2017-18

1. A cleanliness drive was organized on dated 24-09-2017
2. Campus beautification was done on dated 03-10-2017.
3. World AIDS Day was observed in order to spread awareness about the disease and its prevention.

NCC

2013-14

1. Observance of Environment Week
2. Drug Abuse and Illicit trafficking Day

2014-15

1. Observance of No Tobacco Day
1. International Day Against Drug Abuse and Illicit trafficking Day

2015-16

1. Swachh Bharat Abhiyan
2. No Tobacco Day
3. International Yoga Day
4. International day against Drug Abuse and Illicit trafficking Day
5. Two students participated in National Republic Day Parade at Delhi

2016-17

1. International Yoga Day
2. Sadbhavna Divas
3. Three students participated in National Republic Day Parade at Delhi

2017-18

1. Two students participated in National Republic Day Parade at Delhi

Red-Ribbon Club

2013

1. On dated 12-08-2013, International Youth Day was celebrated. On this day a declamation contest and quiz competition was held. In this activity nine teachers and 61 students participated.
2. Organised a Quiz, Slogan writing and Poster making Competition to observe AIDS Day on 01/12/2013. Thirteen teachers and sixty two students participated in the event.

2014

1. Organised a Quiz, Declamation, Slogan writing and Poster making Competition to observe AIDS Day on 01/12/2014. Five teachers and fifty-six students participated in the event.

2015

1. AIDS Day was observed. Ten teachers and twenty-three students participated in the event.

2016

1. Tree plantation drive is conducted in the college on 12/08/2016 and eight teachers and thirty-three students participated in the drive.
2. AIDS Day was observed. Eighteen teachers and ninety-four students participated in the event.

2018

1. AIDS Day was observed. The theme was 'Know your Status' and the event was done in collaboration with 150 NSS volunteers.

Bharat Scout & Guide (Rovers & Rangers)

2013-14

Participated in Independence Day Parade.

Cleanliness Drive

Republic Day Parade

2014-15

Cleanliness Drive

2016-17

Participated in Independence & Republic Day Parade.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	04	04	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 42

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	11	09	06	11

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 47.1

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
755	1474	805	534	1862

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college is governed by the Government of Himachal Pradesh and the basic infrastructure is provided by the government as per the requirement and strength of the students. The college campus is spread over 20 acres of land and is under the surveillance of CCTV Cameras. There are 03 programmes in three streams of UG level, 02 programmes in PG level and 03 programmes under self finance scheme in the college. The strength of the college in 2017-18 is 2200.

Details of the physical and learning resources of the College for curricular and co-curricular activities are as under:

- 1.Science Block, Arts Block, PTA Block, SFS Block, Administrative Block and Multipurpose Hall With capacity of 500 students.
- 2.Play ground spread over 500 Sq. Mtr.
- 3.Separate Cabins for faculty members.
- 4.Spacious Store Room.
- 5.High speed Wi-Fi internet facility.
- 6.Well equipped Physics, Chemistry, Botany, Zoology, Geography, and Computer labs.
- 7.Computerized Administrative Office
- 8.Library with internet connectivity.
- 9.Spacious classrooms rooms.
- 10.IQAC Cell
- 11.RUSA Cell
- 12.Training And Placement Cell
- 13.Girls Hostel
- 14.Students Parking Area

Table No. 4.1.1: Physical Infrastructure

S.No.	Departments	Facilities
1	Principal Office	Computer, Internet, Printer, Wi-Fi, Landline Phone, CCTV control room
2	Administrative Office	Computers-07, LAN, Wi-Fi, Photostat Machine, 07 Printers
3	IT Lab	Computers-20 (Dell inspiron Desktop 8GB Ram), Power backup with Projector, Internet, Wi-Fi facility, Interactive smart board, AC-02
4	COMPUTER LAB	Computers-30 (Dell inspiron Desktop 8GB Ram), Projector, Interactive Board, Printer, Podium, Wi-Fi facility.

5	Main Library	Computer-2, UPS 6 KVA, Internet, Printer, Xerox Machine, Water Cooler, Reference Books-1682, Journals-22, INFLIBNET to access 100+ e-Journals, Newspapers- 11, Seating capacity for Teachers-10, for Students-140. Library Automation software –SOUL 2.0 NLIST Programme.
	SFS Library	475-Books
6	Zoology Lab	CPU-1, Printer-1, Digital USB Camera ,OHP-1, Wi-Fi, Electric Digital compound microscope, stethoscope, Research Binoculars microscope, Microscopes=59, Dissection Microscope=24, Lab specimens, Models, Dissection box, Charts, Water bath, Hemoglobin, wares and Plastic stains, Preparation Room.
7	Botany Lab	CPU-1, Printer-1, OHP-1, Wi-Fi, Compound Microscopes=50, Dissection Chromatography apparatus, Laboratory Clinostat, Arc Auxanometer, Models and Charts, Auto clave, Digital PH meter, Projection microscope, Preparation Room.
8	Physics Lab	CPU-3, Printer-2, Wi-Fi, GM Counter, Thermister, Dark room, Traveling microscope, Bar Pendulum, LCR circuit, Solenoid, Audio P.N. Junction, Multi meter, C.R.O dual trace apparatus, Rectifier, App, transistor App, He- Ne Laser Bench, Ohm's Law apparatus.
9	Chemistry Lab	CPU-2, Printer-1, Wi-Fi, Hot Plate Conductivity Meter, Refrigerator, pH meter, Melting Point apparatus, Muffle furnace, Analytical, watch, glassware, Copper calorimeter, Hot Air oven, Water bath , K, Physical
10	Geography Lab	CPU-2, Laptop -1, Printer-1, Wi-Fi, Tropo sheet, Weather Map, Drav Models, Prismatic Compass, Outline World Asia, Solar System Model, Barometer Set, Other Maps , N Roid Barometer, Altimeter Board, Stoc
11	Music Room	Harmonium-4, Tablas-3, Tanpura-6, Swarmandal-2, Dholak-4, Electric Electric Ragini – 1, sound box-2

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Institution has spacious play ground for outdoor sports and adequate facilities for indoor games. Fully equipped gymnasium is available in campus. Facilities available in gymnasium are adjustable bench press and dumbbells, chromium plates, barbell rods and plates. To maintain and improve the health of students

and faculty, institution has provided additional space for recreational room. Spacious, ventilated and well equipped recreational room is made available with the instrument like tread mill (running machine), exercise bike, dumbbells etc.

Institution has a well furnished 140 sq. mt multipurpose hall having 500 students seating capacity to carry out various extracurricular and cultural activities. The facilities for sports, games and cultural activities are efficiently utilized by students to celebrate various events throughout the academic year. The facilities for following games and sports are available in the college.

Table No. 4.1.2: Facility for games

Type of Games	Facility Available for
Indoor Games	<ul style="list-style-type: none"> • Table Tennis
Outdoor Games	<ul style="list-style-type: none"> • Cricket • Athletics • 15 Track Suits • Badminton • Volley ball • Football • Handball • Hockey • Boxing • Shot Put • Javelins • Discus

Gymnasium:**Facilities Available:**

- Bench Press
- Dumbbells
- Chromium Plates
- Barbell Rods Plates
- Tread mill (running machine)
- Exercise bike

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 28.57

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 08

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 22.19

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
20	0	258	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution has a library with seating capacity for 110 students and 10 teachers and two reading Hall. The library remains open from 09.30 AM to 4.30 PM on all the six days. There is a Library Committee which looks into the various aspects of the management of library. The members are selected from the faculty. The composition of the Library Committee changes from time to time. The Library Committee advises on the purchase of books, magazines and newspapers etc. The library has Broadband Internet, Computer facility available. The Library stocks about 15135 books, 1682 reference books, 15 journals and 11 newspapers. The library has also subscription of 21 magazines helpful for competitions.

Highlights of facilities in Library:

- The books are arranged in the library in systematic manner.
- **Reference section:** Separate reference section for Books and Journals is also available in the library.
- **Book Bank:** The library of institute maintains Book bank scheme which provide text books of each subject and English Dictionary to newly admitted students.
- **Journals:** The national and International Journals are arranged separately.
- **E-Library:** There is a separate E-Library section for e-recourses.
- **News paper section:** There is a separate News paper section.

File Description	Document
Any additional information	View Document

)????????	Delhi, Delhi)?????	Trivedi - ?????????? ?????????	
9.	(Yajurveda)????????	(Prince Offset Printing Press) ?????? ??????	(Dayananda Saraswati) ?????? ?????? ???????	01
10.	(Kautilya Arthasastra)???????? ?????????????	(Vidya Bhavan in Varanasi) ?????? ??? ???????	(Vachaspati Gairola) ????????? ??????	02
11.	The collected work of Mahatma Gandhi 1 to 25 Volume	Publication division Ministry of Information Broadcasting India		01
12.	Vedic Sahitya Aur Sanskriti	(Gorakhpur Gita Press) ????? ????????	(Upadhyay, Baldev)?????? ?????? ????????	01

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**Response:** 1.14

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.25	0.83	2.55	0.84	1.25

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students**Response:** 4.48

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 100

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

At present the College has two computer labs with ICT enabled facilities (Wi-Fi internet projector with interactive board) for the use of the faculty and students. In order to increase ICT enabled learning activities the college plans to set up a smart class room. The College intends to deploy and upgrade the IT infrastructure and associated facilities as per the academic requirements of the students. The college plans to improve the computer student ratio ICT facilities.

Number of smart classrooms/labs = 08

Location of Room with ICT facility	Name of the Equipment and Specification.	
IT lab Administrative Block	Dell Inspiron Desktop (Intel i5 processor, Wi-Fi enabled), LCD Monitor.	
	UPS 6KV	
	UPS with 10 (12 volt Batteries).	
	Switch	
	Projector	
	Interactive Smart Board	
Computer lab Administrative Block	Dell Inspiron Desktop (Intel i5 processor, Wi-Fi enabled), LCD Monitor.	
	UPS 6KV	
	Projector	
	Interactive Smart Board	
	White Board	
	Podium	
Class Room Administrative Block	Desktop Computer, Wi-Fi, Interactive Smart Board	
Physics Lab	Desktop Computer, Wi-Fi, Interactive Smart Board, Green Board	
Chemistry Lab	Desktop Computer, Wi-Fi, Interactive Smart Board, Green Board	
Botany Lab	Desktop Computer, Wi-Fi, Interactive Smart Board, Green Board	
Zoology Lab	Desktop Computer, Wi-Fi, Interactive Smart Board, Green Board	
Geography Lab	Desktop Computer, Wi-Fi, Interactive Smart Board, Green Board	

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 31.43

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 77.81

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities

excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
69.47	96.076	33.229	11.13	8.09

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Infrastructure facilities are maintained by the maintenance committee. For any kind of maintenance or repair, a duly filled & signed complaint form is forwarded to the respective maintenance committee which they physically examine & then rectify the problem.

- Dry and wet cleaning** of class rooms, laboratories, faculty rooms, office, library, corridors and wash rooms is done daily. Daily cleaning chart is maintained for the same.
- Laboratory-** Sophisticated instruments & equipments usage is monitored through log books. The instruments and equipments are cleaned, calibrated and maintained on regular basis. Major equipments are installed with power backup. Also the instruments and equipments are serviced by the suppliers. Facilities in laboratories such as water taps, gas pipelines, and electrical fixtures are regularly checked by the respective laboratory and maintenance of the same is done with the help of a technical person. Facilities like Fire extinguishers and First aid kits are checked regularly and their refilling is done before their expiry date.
- The gardeners are appointed for overall maintenance and care of Medicinal Plant Garden and amenity area.
- Library-**The books in library are accessioned, stamped and then shelved according to Dewey decimal classification. Book binding is done for damaged books to prevent further damage. Institution has constituted Library Advisory Committee is constituted for smooth functioning and efficient working of library. A suggestion box is kept in the library for improving library services & rendering the library user friendly.
- Sports complex-** The record for usage of sports and cultural facilities is maintained.
- Computers-** Lab incharges are responsible for maintenance of computers and network facility of the institution. The institution takes measures to upgrade IT infrastructure as per requirement of faculty & students.
- Working of LCDs, Overhead Projectors is checked on regular basis. Usage of these teaching aids is monitored by the use of log book.
- Hostel-** Hostel committee regularly monitors maintenance, hygiene and cleanliness of all facilities in hostel performed by in-house housekeeping staff and supervised by rector.

9. **Canteen**-The canteen maintenance committee takes care of quality and other related issues. Waste water from canteen outlets is utilized for watering the plants.

In addition these to following committees are framed for maintaining and utilizing physical, academic and support facilities:

1. **Purchase committee**:- Every purchase in the college is made on the recommendation of purchase committee.
2. **Physical verification committee**:- Physical verification committee is constituted every year in the college. This committee physically verifies every purchase and verifies their stock entries.
3. **Library committee**: - Every requirement of library is given to library committee and every purchase in library is made through this committee.
4. **Campus beautification committee**:- This committee takes care about the cleanliness in the campus.
5. **Botanical Park up keeping and maintenance committee**:- This committee takes care of the Botanical park in the campus.
6. **College property committee**:- This committee takes care about the maintenance of college properties.
7. **Water and electricity maintenance committee**:- Water and electricity maintenance committee regulates the proper supply of water and electricity in the college.
8. **RUSA Project monitoring committee**: - RUSA Project monitoring committee deals with funds Received under RUSA grants.
9. **Bus pass attestation committee**:- Students get bus fare concession on recommendation of this committee.
10. **Canteen committee**: - Canteen committee checks the quality of eatables in canteen and also approves their rates.
11. **Hostel committee**:- Hostel committee helps in proper functioning of hostel and looks into various demands of hostel inmates.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 13.33

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
139	395	415	387	227

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.29

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	2	3	2

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.33

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
36	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of the students benefited by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of student placement during the last five years

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)**

Response: 91.84

5.2.2.1 Number of outgoing students progressing to higher education

Response: 630

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five

years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students are inalienable part of the institution, thus to ensure their active participation the institution constitutes College Students Central Association every year purely on merit basis. The affiliating university has set strict guidelines to be followed while constituting CSCA.

CSCA composition is as follow:

1. President
2. Vice-President
3. Secretary
4. Joint Secretary
5. Seventeen members are to be elected from amongst the outstanding performers in sports, cultural, NCC, NSS, Rangers&Rovers and other club & societies.

The CSCA has to perform the following functions:

- To act as students' representative and a bridge between college authorities and students.
- To convey students' grievances to the authorities.
- To maintain orderliness among students and ensure congenial atmosphere in the campus.
- To provide feedback regarding teaching-learning process.
- To help in organising academic, sports and culutral activities in the college.

Further, CSCA president is also a member in anti-ragging committee.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**Response:** 10.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	11	9	12

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

The Old Students' Association was formed on 12-02-2012 with 23 members. The association has applied for registration. Till date, OSA members have met five times and made following recommendations:

- To organise career counselling sessions
- To motivate students for higher studies, research work etc.
- To create facebook page & whatsapp group for better coordination among OSA members.
- Registration of association.

Contribution of OSA:

- Provides valuable feedback.
- DRDO Scientist Dr. Rakesh Kumar had interaction with students
- Members donated books to the book bank of the college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)**? 5 Lakhs****4 Lakhs - 5 Lakhs**

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 2

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Principal and the administrative team of all the faculty members work for the fulfillment of vision and mission of the college. The different academic and administrative committees constituted in the beginning of each academic session convene meetings at regular intervals to review the plans and functioning of the college. The curricular and co-curricular programs of the college are pin-pointed in advance in the Academic Calendar and are carried out effectively by specific committees formed for the purpose. The Bursar of the college is in-charge of the accounting sections and monitors the expenditure in accordance with the provisions made by the Government Action Plans are formulated in line with the direction of the government, affiliating university and the suggestions of the stakeholders viz. PTA, CSCA, Teachers and Students and that too in the best interest of institution.

Advisory Committee and IQAC regularly review the courses in college, workload and monitor their implementation. The college makes conscious efforts to build a cooperative healthy relationship with the students and their parents. The meetings of the parents with the teachers are organized to apprise them of various aspects coinciding with their feedback. The parents are duly informed by post about their wards' performance in tests. Participation of all the staff-members is ensured at all levels to promote the culture of governance and excellence with accountability.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college is affiliated to H.P. University, Shimla since 1985. All the policies of the department of education designed by the Government of Himachal Pradesh are executed by Head of the Institution with the cooperation of the entire staff. The administration thus works in a democratic and collaborative manner.

The Principal of the college delegates responsibilities to the committees headed by senior and experienced faculty members keeping in view their interests and expertise. The respective conveners work in association with other teaching and non-teaching staff to execute the plan of the institution. Office staff takes care of routine administrative activities and also assists the Principal in overall administration of the institute. Responsibilities of the concerned are communicated through notices, meetings, and circulars clearly defining their role in the implementation of any assignment within given time period. Besides they are also informally counseled so as to make them aware of their duties.

To facilitate more participative management all administrative decisions of the college are taken through discussion followed by consensus, as the head of the institute holds regular meetings with the staff and the conveners. The needs, problems, suggestions for educational reforms and infrastructural improvements associated with each department are accordingly conveyed to the Principal. Opinions of the heads, teachers, and non-teaching staff and other stake holders are considered and valued. Decisions which involved large scale investment in terms of infrastructure are taken by the Principal after seeking the necessary approval from the Director of Higher Education and Government of Himachal Pradesh.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, our Institute has a perspective plan for the development fitting into the Vision and Mission statement of the college. It is intended to improve the existing facilities for the welfare of the students. In this regard the college has submitted proposals for approval to the Director of Higher Education for having smart classrooms, computer-lab and internet facility in library whose estimated is about **45 lacs**. The construction of these projects shall be initiated as soon as we receive concurrence and administrative approval from the Director of Higher Education of H P Govt. The plan for the upcoming year includes starting of more PG courses to cater the diverse needs of the students and developing more high-tech infrastructure.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Principal is in-charge of the financial as well as administrative matters of the college. Different committees are there to execute the policies of Department of Education as per guidelines issued by Principal Secretary, Education. Principal acts as Chairperson and patron of various committees, bodies which discharge their duties in accordance with the education policy of State Govt. He makes all the purchases in consultation with college purchase committee in accordance with the rules and regulations laid down by the Government. The planning and decision making in case of financial matters although rests with the Principal but various committees formed hold meetings and forward recommendations which are generally endorsed by the Principal.

As the college is governed by HP Govt. the recruitment, promotion and service rules are decided by the Govt. only. The recruitment of teachers is done by HP Govt. through HP Public Services Commission in open national level competition. The colleges are not authorized to recruit teachers on regular basis but some stop gap arrangements are made at institutional level through PTA and Self Financing Scheme.

The college has established a mechanism for redressal of grievances. There is a Grievance Redressal Cell that promptly responds to the complaints received. The committees discuss the matter and consult the Principal to solve the problem. There is a well defined mechanism for redressal of grievances with

reference to evaluation both at College and University level.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

All administrative and financial decisions of the institutions are taken through discussion and consensus built during formal meetings. Proper notices are issued for meetings and minutes maintained remain available in the register which is under the custody of the Staff-Secretary. The Principal holds regular meetings of the staff council to discuss the matter related to academics, co-curricular activities and problems of students. The needs, problems, suggestions for reforms associated with the each department are conveyed by respective departments to the Principal.

For creation and enhancement of infrastructure the Principal holds meetings with the staff and the college committees (College Development Building, Library and Purchase etc.). Based on the availability of finance the requirements of various departments are taken into consideration on priority basis. Grants from Govt. of HP (Directorate) and RUSA are used to develop infrastructure to promote a good teaching-learning environment.

The meetings of the Principal with different cells/ bodies are held at regular intervals to review the plans and functioning of the college. The coordinators record the minutes and resolution passed in the meetings. The PTA body meetings are organized to apprise the parents about the action plan of the college and get their feedback. Different department of the college hold periodical meetings with the Principal to discuss various issues of concern and to improve the quality of education.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As such there is no welfare scheme for the teaching and non teaching staff at institutional level but following schemes are available for the Govt. Employees of our institution.

1. Career advancement benefits to those who obtain M.Phil. or Ph.D. degrees as per the Govt. norms.
2. Faculty members are eligible for study leave of two years.
3. Medical leave is given to the employees as per the Govt. norms.
4. There is provision of maternity / paternity leave as per the Govt. norms.
5. Duty leave is given to the employees for attending seminars/ conference/ Orientation Programmes/ Refresher Courses.
6. All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary.
7. TA/DA is given for the employees whenever they go out for official work.
8. Various allowances like HRA, compensatory allowance and DA are given as per the Centre Govt. / State Govt. notifications.
9. There is full medical reimbursement of medical expenses including indoor medical Treatment.
10. All Govt. employees enjoy benefit of gratuity, commutation of pension and pensioner benefits.
11. Encashment of 300 hundred days Earned Leave is allowed at the time of retirement.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 9.05

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	0	1	2	5

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The teaching faculty of the institution, apart from their prime duty i.e. teaching is assigned various other administrative assignments to assist the Principal of the institution and for the welfare of the students during each academic session. The achievements of staff members are monitored through Performance Based Appraisal System (PBAS) ACR as per the Guidelines of the Govt. of Himachal Pradesh. The PBAS is evaluated and verified by IQAC and forwarded to the Principal of college for evaluation. Principal, with his remarks forwards the PBAS Performa to the higher authorities. ACR of the individual concerned is considered for the career advancement and promotion of the faculty member by the Director of Higher Education and ultimately by the state govt.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college collects two types of funds in the form of A.F (amalgamated fund) and other Govt. funds from all the enrolled students in the college. These funds are collected twice a year for semester system and once a year for annual system. External audit is conducted by Govt. body. The audit of A.F. is done by Accountant General of Himachal Pradesh from the audit department of the State Govt. and the audit of Govt. fund is done by auditors from Auditor General of India. The internal audit of PTA funds is done by the committee constituted by the head of the institution/ patron of PTA. The committee consists of chairperson and minimum two other senior faculty members.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2.08

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.02	1.02	0.02	0.02	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college does not have any Resource Mobilization Policy of its own. Being a government institution the college is fully funded by the Dept. of Higher Education, Govt. of Himachal Pradesh in all respects. Additional resources for engaging teachers and ministerial staff on need basis and for carrying out minor development activities are generated through the Parent-Teacher Association Fund. The Students' AF is another resource for expenditure related to student-welfare projects. Money from these funds is used for various activities in the course of the academic year, (e.g. sending teams for youth festivals, organizing college functions). Permission for the money to be granted for expenditure is sought from the Principal and the Bursar. A utilization certificate is submitted by the convener of the concerned committee after the money is spent.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

We have had an active IQAC in place for the last five years. Keeping in mind the development of the college, the IQAC has consistently been engaged in planning and providing direction to the various aspects of development in the college. The IQAC has been relentlessly engaged in creating an environment that eggs the college on, closer to its objectives in keeping with the vision and mission of the college. It has been a constant effort on the part of the IQAC to bring the latest technology to the college in order to modernize its functioning. The participation of the students in enhancing quality is ensured by including student representatives in academic and administrative bodies and in cultural and extension activities. The IQAC plays its assigned part in quality enhancement by: Disseminating information on the various quality parameters of higher education to the faculty and the students. Providing suggestions for introducing new programmes for enhancement of quality in all aspects of the curriculum. Promoting research and creating an environment, conducive to research. Promoting the use of technology for enhanced teaching-learning.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Yes, the cell provides integrated framework for quality assurance, such as having group discussion with the

concerned colleagues and the administrative staff for the smooth functioning of the various plans and reports of the cell.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	3	4	4	2

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description

Document

Details of Quality assurance initiatives of the institution

[View Document](#)

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

As a matter of fact our institute was awarded Grade B on 2012-13 and was to be refreshed on 2018 but unfortunately this was not done well in time i.e. by 2018. Consequent to this period was put on hold and now we are applying for the current accreditation with all those initiatives as per the IQAC - meetings which were convened twice a year from the session 2013 -14 onwards.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 2

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The Institution forms different committees for the safety and security of students especially girl students in the form of anti sexual harassment committee, anti ragging committee and as anti ranging squad in the beginning of the session. The Complaints of girl students are redressed time to time. The Institution has a well maintained girls common room where girls can sit and relax during break time.

For better accommodation institution has well equipped hostel with the capacity of 105 girl students to be accommodated. For proper safety and security in girls hostel CCTV cameras are installed in hostel premises as well as college campus

During gender sensitization programmes conducted in college campus the counseling of girl students are carried out.

The Institution has formed many committees for the safety and security of students especially girl students. They are anti sexual harassment committee and anti ragging committee as well as anti ranging squad. The Complaints of girl students are redressed time to time. The Institution has a well maintained girls common

room where girls can sit and relax during break time.

For better accommodation institution has well equipped hostel with the capacity of 105 girl students to be accommodated. For proper safety and security in girls hostel CCTV cameras are installed in hostel premises as well as college campus

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.86

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 8660

7.1.3.2 Total annual power requirement (in KWH)

Response: 1007103

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 6

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 100000

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste management steps by the college include:

Solid waste management: There is proper management of solid waste. The waste is collected as biodegradable from college campus as well as from girl's hostel. This type of waste is either dumped in pits or used for making manure. The non biodegradable waste is collected in dustbins and burnt. The dustbins are of two types one for collecting biodegradable waste and other for non biodegradable waste. The Hazardous waste produced in the college is disposed in the pit prepared for this purpose. At the corners of the institution there are dustbins to collect the garbage. During different events in the college, only eco-friendly material like plates of plant leaves, paper plates is used. The biological waste i.e. sanitary pads are burnt in incinerators which have been installed in the academic as well as girls hostel for the proper disposal.

Liquid waste management: This is done by keeping the waste in the chambers in concerned departments. There is proper disposal of sewerage in the septic tanks.

E-waste management: institution disposes very less amount of e waste.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The Institution has no dearth of water and is available throughout the year. The college has water storing capacity in the form of a huge water tank located in the college campus only. The institution has two rain water harvesting system in girls hostel and one is constructed outside the chemistry Department of the college. The tank is connected to the roof top through down pipes. The water accumulated thereof is utilized for meeting the water needs for gardening and cleaning purpose of the college. The institution use the water for cleaning floors and watering plants.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**

- **Green landscaping with trees and plants**

Response:

Different activities relating to environment conservation are being organized in the college. The Institution provide active participation in the environmental activities and creating awareness by celebrating environment day on 5th June .The students and faculty members use public transport. Many students and teachers are coming from the adjoining villages. They come on foot or by public transport. The Institution is eco friendly since it follows the rules framed by Himachal Pradesh Government for example ban on polythene bags and thermocol tea cups in the campus. The Plantation is being done during the rainy season. The students of the college participate in the cleanliness drive. Every year a number of trees are planted on Van Mahotsava . The students initiate a cleaning and plantation drive as well as rallies around the college localities.The Institution has strictly prohibited smoking, drinking, chewing tobacco and drug abusing in the college campus. During NSS camps Anti drug abuse or Anti smoking drives are always initiated. Institution has less refrigerators and air conditioners which emit negligible amount of carbon. The Institution work on the principle of saving energy by wasting less electricity and using CFL and LED bulbs to light the rooms. The College campus has botanical garden bestowed with many ornamental as well as medicinal plants. In college campus many trees are planted and some of them are medicinal. The institution itself has a green carpet area outside hostel premises and around college ground. Cleanliness is the other important culture which the institution observes. Toilets for men and women are thoroughly cleaned every day with phenyl and other disinfectant.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.09

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.06	0.35	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 8

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	2	2

File Description	Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 4

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	1

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

The Institution celebrates birth and death anniversaries of the great Indian personalities. The birthday of B.R Ambedkar, Bhagat Singh and Sarvapally radhakrishanan are celebrated.

- Mahatma Gandhi's birthday i.e. 2nd October celebrated as SWACHHATA DIVAS after 2014.
- 31st October is celebrated as EKTA DIVAS for tribute to Sardar Vallabh Bhai Patel
- 20th august birthday of former Late Rajiv Gandhi is celebrated as SADBHAVNA DIVAS.
- The Celebration of independence day and republic day
- The Celebration of Hindi Diwas , celebration of women's Day, NSS Day, NCC Day, Environment day

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institute maintains complete transparency in its academic, administrative, financial matters and auxiliary functions.

Academic Matters:

In the institution admissions are purely on merit based. After receiving forms the merit list is displayed on notice board to maintain complete transparency. The Institution strictly adheres to the admission reservation roster of HP University so that every section of society can avail the benefits. The Internal evaluation is done on the basis of various parameters which includes seminars, assignments, mid term and attendance according to the guidelines of HP university.

Administrative Matters and Auxiliary function :

The institution has participatory and effective administration in which all staff members are given various administrative assignments other than teaching in the beginning of the year so that they may complete these within time. The Institution interact with the parents and students on various portals one of them is the parent teachers association by which various requirements of stake holders are taken into consideration.

Financial Matters:

The Institution has total transparency in the financial matters. Most important source of finance is the Department of Higher Education Himachal Pradesh for Government degree college Sarkaghat. Institution has additional finance sources in the form of UGC and RUSA. The salaries of all employees are disbursed by the Government treasury. All fees and funds are controlled by Principal of the institution who acts as a DDO. The committees are formed to purchase any small thing for the college. All expenditures are monitored by Bursar and Principal of the institution. Financial audit is also done by the Government to maintain the transparencies in the financial matters. For students there is the provision for scholarships. For maintaining transparency for financial matters money is directly deposited to the bank account of students.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices I

Title of the Practice: Celebration of Annual/ CSCA cultural function and important days

Objectives

To improve the extracurricular activities among the students

Context

Sarkaghat is a rural area and has a rich cultural Heritage, in terms of its traditions, music and songs which are stored in the form of oral traditions. Through extracurricular activities students can bring alive a dying culture. It also gives them the opportunity to understand their culture and society in a better way. The celebration of the important days gives students an insight into the inspiring life of the great personalities and to develop a sense of awareness and nationalistic feelings.

Practice

The students have full freedom to participate in any activities of their interest. For participating in different activities screening committee select participants from intra faculty competition. Then these selected participants participate in inter faculty competition. The students actively participate in the various activities like poster making, declamation, Rangoli, solo song competition and slogan writing etc. to quench their desire for holistic growth and development. Such activities provide a platform to the students to polish their latent talents and develop various skills like leadership, self confidence and communication in them. The institution has impressive records of organizing and participating in extra co curricular activities.

Evidence of Success

About 200 students participate in the various activities of the CSCA function and other students participate in the form of active audience. Every year the institute celebrates the Annual prize distribution function to reward the students for their success in academics, sports, NSS, NCC, rover Rangers and Cultural

Excellence. During the celebration of the important days students are exposed to many positive skills and students enthusiastically participate in them. During these function students, parents and eminent persons participate actively which inculcate the leadership qualities among the students.

Best Practice –II

Title of the practice: Inculcating Awareness and sensitivity towards Environment among the students.

Objective: The aim of the practice is to develop ecosensitivity and environmental awareness among the students and to conserve biodiversity through tree plantation.

Context: The institution is located 2 km away from the sub divisional headquarters. The college, by virtue of its location, caters to youth from an agricultural background. Good environment helps in creating good conditions for health. Survival of the animal depends on the survival of the plants. In the ancient times also there was an emphasis on the conservation of Environment so this tradition should be continued. Global warming is posing danger to humanity. Keeping these in view students were encouraged for plantation of trees in the college campus.

Practices: Different activities related to environment awareness and conservation is being organized in the institution every year. Students carry out many activities like cleanliness of nearby localities and rallies to spread awareness about health, cleanliness, energy conservation and environmental protection. Plantation is normally done during the rainy season. Students of the institution participate in the cleanliness drive. The students in the institution are not allowed to use polythene bags and thermocol cups. Garbage is segregated into biodegradable and non bio degradable and then disposed off. The college and girls hostel have incinerators to destroy the used sanitary pads. Our NCC cadets and NSS volunteers leave no stone unturned to infuse the sense of cleanliness and Environment awareness among college students and in the locality by organizing rallies and camps.

Evidence of Success:

Session 2013-14

- During year 2013-14 rover and rangers initiate a cleanliness drive in the college and 18 students participated on 10-10-2013.

- Observance of Environment week on 10th Sept to 15sept 2013 by NCC.
- Tree plantation drive was initiated on 05-09-2013 in which 25 plants were planted and 260 volunteers took part.

Session 2014-15

- Cleanliness drive initiated by rovers and rangers on 07-11-2014 and 20 students participated.
- Swachh bharat Abhiyan by cadets on 02 May 2015.
- One day NSS camp cleaned Dabrog village and organized a rally on 01-12-2014.

Session 2015-16

- One day cleaning camp by cadets on 05th August 2016.
- One day cleaning camps in the college was initiated by NSS volunteers on 11-09-2015 and 18-09-2015 in which 160-200 students participated actively and cleaned the college campus .

Session 2016-17

- One day cleaning camp by cadets on 07-04-2016.
- One day cleanliness camp was initiated as SWACHHTA CAMPAIGN on 02-10-2016 in which 250 students and staff members participated and cleaned the college campus.
- One day cleaning camp by cadets on 05-03-17.
- Swachh Bharat Abhiyan by cadets on 20-04-2017 in which 50 cadets participated and cleaned the college campus.

Session 2017-18

- The rovers and rangers initiated the cleanliness drive on date 14-09-2017 and cleaned the college campus. 20 rovers and rangers participated in this cleanliness drive.
- Plantation camp by NCC on 11-08-2017 and 12-12-2017 in which cadets planted many useful plants in the college campus.
- A pollution rally was conducted by cadets on 09-10-2017 to create awareness among students and locals.
- Cleanliness was done by cadets on 25-09-2017 as Swacchta Abhiyan in which college campus was cleaned.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

The institution emphasizes on the over all personality development and character building of the student. For this purpose various activities other than academics are organized in the college campus to groom the over all perspective of the students. Students from management and computer applications organize industrial tour and trainings programmes. Students are encouraged to participate in the sports, cultural activities and community based programmes conducted by NSS, NCC ,Rovers and Rangers and scout and guide. The Institution has a well equipped library which has a collection of reference books, text books, various current affairs magazines etc which is freely accessible to students. The college has INFLIBNET system for online books and book bank. The Book bank provides books for underprivileged students from various sections of the society. Institution has ICT class room to deliver presentations.

5. CONCLUSION

Additional Information :

The college intends to bring greater access, equity, excellence and quality in higher education. Every year a healthy number of students represent the college to participate in Youth Festivals and sports competitions conducted by HP University at university and national level. The college students bagged 2nd position in interuniversity basketball championship 2014-2015, 2016-2017 in men and women categories and bronze medal in boxing in 2017-2018 and silver medal in water sports. The college water sports team won silver medal in All India Interuniversity Championship. Every year our NCC cadets participate in the Republic Day Parade at Rajpath, New Delhi and a NCC cadet has been sent to Bangladesh for twelve days to share the culture under Youth Exchange Programme. The college craves to construct an Indoor Stadium for indoor games and regarding the same a proposal has been sent to the government. We are very acute to acquire the new Canteen which is on the verge of completion. Construction of Staff Quarters, construction of Boys Hostel, commencement of post graduation in other subjects like English, Mathematics, Physics, Chemistry and labelling of the playground and construction of stairs at its fringes will be some of our priorities for the upcoming time.

Concluding Remarks :

Government College Srakaghat is a premiere and a landmark institution of Himachal Pradesh, imparting quality higher education for the past thirty four years in the rural area. In keeping, with its vision and mission, the college inspires all its stakeholders to reach out to the underprivileged and marginalised sections of society. To cater to the global needs and demands for higher education the institution offers undergraduate and postgraduate courses. The faculty members constantly engage in enhancing the capabilities of the students and their own personal growth. The curriculum and evaluation process of the college are as per the norms of the HP University. The college has a green campus with the best infrastructure in the region. The college provides efficient governance and retains a congenial environment to quench the educational desires of rural people. Besides underlining the pursuit of academic excellence, as a worthy goal in itself, the college encourages all-round holistic development of students. The college has an impressive record of organising and participating in various co-curricular and extra-curricular events in the region. Various committees, clubs, and societies are established to address students' quest for holistic growth and development. The college engages students and community through a wide range of outreach programmes under the aegis of NCC, NSS, Rovers and Rangers and Red Ribbon Club to provide opportunities to address social responsibility. The institution makes notable efforts to explore and bring out the latent talents of students for fulfilling its mission and objectives.